

## Minutes of the Board of Directors Meeting

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April 4<sup>th</sup>, 2017

BC Bike Race Headquarters, North Vancouver

### *Board Members*

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Meeting Chair: Jenny Beazley

Meeting Secretary: Penny Deck

Directors Present: Todd Fiander, Penny Deck, James Brooks, Jenny Beazley, Cynthia Young,  
Michelle Major, Jaclyn Delacroix, Cooper Quinn

Regrets: Vince Béasse, Seb Mueller, Brian Earle

Administrative Assistant: Christine Tetrault

Guest: Pat Podolski

### *Proceedings*

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Called to order at 7:07 by Jenny, seconded by Todd.

#### ***Approval of February Minutes / Matters Arising***

Moved - James; Seconded - Todd

### *General Business*

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Congratulations to Brian and Maya on the new addition to their family.

#### **Motion**

Amendment to NSMBA Policy on Directors who are Employees.

Addition of the following points:

- Employee directors are not eligible to hold the offices of President, Vice President or Treasurer
- Employee directors are not authorized to have signing authority on the NSMBA chequing account

Approved.

#### **Upcoming Dates**

*Thursday, April 6<sup>th</sup>*: TAP Builder's Meeting

*Monday, April 10<sup>th</sup>*: NSMBA presentation to DNV Council (annual read-out). This is year 3 of third year agreement.

*Wednesday April 26<sup>th</sup>, 7pm*: NSMBA Town Hall (Boundary Elementary School, 750 26th St East)

- Mayor Walton invited to kick off Town Hall with opening remarks
- Alan Bardsley to provide Cypress Update
- Pre-event "Trails Open House" opportunity?

## *New Business*

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In Camera Session

Start: 7:35 pm. End: 7:50

### **Advocacy & Trail Committee**

#### *CMHC Update*

Short term: 6-9 month permits to be applied for & issued in next few weeks.

Long term: formal maintenance agreement plan launched in Fall with annual permit process

#### *Presentation: Assessment of Bridge Structures (Pat Podolski)*

#### *Trail Assessments & Work Report Submission*

New online forms for builders to submit trail assessments and trail day / work reports now available. Simple format and easy to use for builders. From admin side, reports are easily generated and formatted. Also linked to spreadsheet for easy tracking and data analysis.

### **Survey Results**

565 Responses in 4 weeks (compared to 634 last year), similar demographics.

Details to be presented at the Town Hall.

### **Executive Director's Updates**

#### *Events*

- Town Hall
- Bike Raffle
- AGM 2017
- 20th Anniversary Party
- No gear swap for 2017

#### *April eNews*

Content due to Christine Monday April 10th

#### *Graphic Design Update*

Logo icon creation in progress

10for20 raffle ticket design: ticket designed by Darelle, graphic designed by Becky

Photos / video for the Bike Raffle: Tristan, Pete, & Jeff working on

### **Financial Report**

Registered Charity Information Return filed April 1

### **Grants**

BC Gaming Grant – reapply again between July 1 and Aug 31, 2017

Regreening Program - waiting to hear back

MEC Capacity Grant – submitted with request to cover partial cost of Executive Director role

Summer Student - waiting to hear back

Other Opportunities: Destination BC program - Tourism Events Program / BC Co-op Marketing Partnership Program, Jim Patterson

### **Community Partnerships**

Partnerships with Race Face and NSMBA established for 2017.

### **Membership Updates**

Many thanks to the volunteers to helped prepare the membership mailout!

2017 memberships are currently up from 2016!

Pop-up Membership Drives: April 22nd (9am @ Old Buck Parking Lot), May (TBD)

### **Volunteers**

Paul is working on prototype.

### **Races**

All fiver sponsorship positions filled. Races begin at end of month.

### **Trail Academy**

- Capilano University is providing classroom space for evening theory sessions
- three Academy sessions planned for Spring

### **Youth**

Pilot project to run trails days partnered with schools in the Fall. Jaclyn working with teacher to ensure program meets required learning objectives for outdoor educational programming.

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Meeting adjourned 10:46 pm

Next meeting May 2<sup>nd</sup>, 7 pm, BC Bike Race Office.