



## Minutes of the Board of Directors Meeting

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November 6, 2018

SRAM Headquarters

### ***Board Members***

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Meeting Chair: Jenny Beazley

Meeting Secretary: Jaclyn Jeffrey

Directors Present: Jaclyn Jeffrey, Cooper Quinn, Jonathan Skelcher, Brent Hillier, Laura Tacchi, Don Halliday, Peter Sanford, Isabelle Deguise, Corey Brennan, Morgan Mallett, Taylor Donohoe

Guests: Ryan Pugh, Todd Fiander

### ***Proceedings***

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Called to order at 7:18 PM

### ***Approval of Agenda***

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Moved by: Jonathan

Seconded by: Isabelle

### ***Approval of Minutes***

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2018 AGM Minutes Moved by: Jonathan

Seconded by: Cooper

Approved minutes are available by request. The NSMBA publishes a quarterly summary.

### ***New Business***

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Cooper gave a welcome to the new Board of Directors

#### *Administrative Business for New Board Members*

[NSMBA 101](#) - history of the shore, the organization, land managers & policy

All Directors must be an active member of the organization.

Please review duties and responsibilities as a Director:

#### Duties of Directors

25 (1) A director of a society must:

(a) act honestly and in good faith and in the best interests of the society, and  
(b) exercise the care, diligence and skill of a reasonably prudent person,  
in exercising the powers and performing the functions as a director.

(2) The requirements of this section are in addition to, and not in derogation of, an enactment or rule of law or equity relating to the duties or liabilities of directors of a society.



- Board members have special fiduciary responsibilities and are responsible for understanding them.
- Board members are required to stay current with the major issues of the association and attend at least 75% of regularly scheduled Board meetings (9 of 12 meetings). Special dispensation may be permitted pending directors availability due to work commitments.
- Board members are expected to be responsive to communications.
- Board members are encouraged to attend trail days.
- Board members have a responsibility to act in the best interests of the association in line with our mission, vision, and charitable status
- The Board is responsible for the sound management of the society including but not limited to strategy, finances, and operations
- Board members are expected to engage and develop a committee of volunteers to assist in fulfilling their responsibilities.
- Directors not meeting the requirements of their positions may be relieved of their duties at the President's request, following a majority vote by the Directors.

### **2019 Meeting Schedule**

NSMBA 2018 BOD meeting schedule (first Tuesday of every month)

- i) Tuesday January 8
- ii) Tuesday February 5
- iii) Tuesday March 5
- iv) Tuesday April 2
- v) Tuesday May 7
- vi) Tuesday June 4
- vii) Tuesday July 9 (second Tuesday)
- viii) Tuesday August 6 (informal gathering only)
- ix) Tuesday September 3
- x) Tuesday October 1
- xi) Tuesday November 5
- xii) Tuesday December 3



### **Nomination of Officers**

President – Cooper Quinn  
Vice-President – Jaclyn Jeffrey  
Secretary – Corey Brennan  
Treasurer – Laura Taachi

### **Appointment to Mandates**

Director of Advocacy - Isabelle Deguise  
Director of Youth - Brent Hillier  
Director of Membership - Jonathan Skelcher  
Director of Sponsorship - Taylor Donohoe  
Director of Communications and Design - Morgan Mallet  
Director of Events - Don Halliday  
Director of Project Management & Events - Peter Sanford

Jaclyn moved and Peter seconded to appoint Jenny Beasley & Todd Fiander ex-officio board members, remove status from Rachid Nayel & Vince Beasse.

### **Administrative Onboarding**

Ryan provided an overview of the website.

### **TAP Program / Community Partnerships / Sponsorship Overview**

Cynthia reviewed the various programs, partnerships and sponsorships with the Board.

### **Financial Update**

Laura provided a brief update on the current financial position.

Isabelle Moved and Morgan Seconded to appoint Cooper Quinn, Jaclyn Jeffrey, Jonathan Skelcher and Laura Tacchi as signing authorities on NSMBA accounts.

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### **Executive Director's Update**

Christine wasn't able to attend, but sent in report for the Board to review.  
Ryan reviewed the newsletter with the Board.

North Shore Mountain Bike Association  
PO Box 16127 North Vancouver, BC V7J 3S9



**In Camera**

Start 8:55 PM | End 9:05 PM

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Meeting adjourned 9:05 PM

Next meeting January 8th