

Minutes of the Board of Directors Meeting



February 1st, 2022

ONLINE

Board Members

Meeting Chair: James Nadel

Meeting Secretary: Vanessa Lebrun

Directors Present: Colin Brumelle, Isabelle Deguise, Katherine Enns, Ken Coopland, James Nadel, Vanessa Lebrun, Robin Donovan

Guest:

ED: Deanne Cote + Christine Reid

Communication:

Trail Crew Lead:

Regrets: Andrea MacFarlane, Ben Organ, Cooper Quinn, Steven Boorne, Brent Hillier, Jackie Hicks, Sarah MacLeod

Proceedings

Called to order at 7:03 called to order by James Nadel

Approval of Agenda

Moved by: Isabelle

Seconded: Ken

Approval of Minutes

Minutes approval postponed to the next meeting.

[January 4, 2022](#)

Moved:

Seconded:

Approved minutes are available by request. The NSMBA publishes a quarterly summary.

www.nsmba.ca/board-meeting-minutes

Welcome Directors & Introductions

1. **Introductions that were missed last meeting:** Jackie Hicks and Katherine Enns

Land Managers Update

a. Metro

- i. SOA in progress - Meeting with Deanne, James, Cooper and Sarah.
- ii. Potential to sanction Cambodia - in discussion and will reach out to current builders to develop a relationship. They are interested in becoming NSMBA builders once the trail is sanctioned.

b. BC Parks

- i. No updates

c. CMHC (RSTBC)

- i. RAMP - We should be receiving a draft of the RAMP (Recreation Area Management Plan) late this week or early next, next round of stakeholder meetings coming up

d. Grouse Mountain

- i. No updates

e. District of West Vancouver

- i. Next steps in Cypress East Trail development - Discussed the next steps.
- ii. Flag out the upper section of the new bi-directional hiking/uphill biking trail - 3 contractors have been contacted.

f. District of North Vancouver

- i. New Agreement in place. Feb 1, 2022 to December 31, 2024, \$100K/year, no significant changes from previous agreement.
- ii. Looking at ways to facilitate approvals for basic maintenance such as clearing drains, etc.

g. City of North Vancouver

- i. Greenwood Park - Remaining Trail work and community trail days

Staff Updates

1. Ryan Pugh has officially stepped down from his role - Jan 31 was his last day.
 - a. ED (Deanne) and Communication (Andrea) will be taking over his workload.
 - b. Will evaluate position responsibilities and consider hiring in 2-3 months from now.
2. January Revenue: \$30K - bulk of it membership renewals, anticipate increase next month as TAP sponsorship money is starting to roll in
3. Submitted BC Gaming Account Summary Record - we have budget to spend on Seymour - Deanne will email the builders to get projects to spend the money on.
4. Submitted Canada Summer jobs application - 2 summer trail crews and 1 content creator
5. TAP Update: Renewal ongoing, Deanne has stepped in to see it through. New sponsors are looking to come on board or expand support.
6. Communications: submit your Q&A responses to Andrea! Do you have a good story on the history of our trails? Reach out to Andrea.
7. OHS policy for staff/volunteer builders:

- a. [NSMBA OHS Draft 2.docx](#)

Strategic Planning

Strategic Plan is almost final and staff is finalizing graphic design.

Directors & Committee Updates

1. 2022 Budget - Katherine Enns
 - a. Spending is above budget, due to trail builders wages
 - b. Budget will be discussed at next meeting
2. Raffle Update - Ken Coopland
 - i. Potentially \$70,000 in revenue
 - ii. Cost under \$17,000
 - b. Knolly Chilcotin Medium
 - c. Rocky Mountain C70 Altitude Large
 - d. Giant Reign Advanced Pro 29 2 Medium

Looking at other creative options for the next raffle in partnership with local breweries.

3. Events Committee Update - [NSMBA Events 2022](#) (Jackie away - submitted permits for 5 events).
 - a. Brian will be hosting the Fivers and will take care of sponsorships + will pass knowledge along throughout the season
 - b. Deanne will try to get a list of sponsors to coordinate other sponsorships.
4. Next meeting - In-person?

Trails for All Update

1. Tsleil-Waututh School Program - Second meeting to review draft proposal was in January
 - a. Moving forward with the Program - March 31st, 2022
 - b. 7 sessions; Walk and talk, Intro to trail building, 3 trail building days, Learn to ride Program (2 sessions)
 2. Our Community Bikes - Collection Day - February 12, 2022 10-12pm
 - a. Colin, James and Vanessa will be hosting the tent
 3. Gender Equity in Recreational Sport - Workshop and resources
 - a. <https://cpa.ca/initiatives/gender-equity-in-recreational-sport/facility-use-toolkit/#resources>
 - b. The way we could integrate this to support our Strategic Plan will be discussed with all Board members.
-

Meeting adjourned 8:15 PM by James Nadel

Next meeting: **March 1st, 2022 - 7pm**