

Minutes of the Board of Directors Meeting



May 3rd, 2022

ONLINE

Board Members

Meeting Chair: James Nadel

Meeting Secretary: Vanessa Lebrun

Directors Present: Ben Organ, Colin Brumelle, Cooper Quinn, Jackie Hicks, James Nadel, Katherine Enns, Ken Coopland, Robin Donovan, Steven Borne, Vanessa Lebrun

Guest: [Christine Reid](#)

ED: Deanne Cote,

Communication: Andrea McFarlane

Trail Crew Lead: Sarah McLeod

Regrets: Isabelle Deguise, Brent Hillier

Proceedings

Called to order at 7:06 called to order by James Nadel

Approval of Agenda

Moved by: Robin Donovan

Seconded: Katherine Enns

Approval of Minutes

Approval next month.

[April 5, 2022](#)

Moved:

Seconded

Approved minutes are available by request. The NSMBA publishes a quarterly summary.

www.nsmba.ca/board-meeting-minutes

Land Managers Update

a. Metro

i. Cambodia update

1. James and Deanne met with Metro Vancouver/RSTBC
2. A new wooden feature was completed between two walk through without Metro Vancouver approval which led to them questioning the Cambodia sanctioning project.
3. Metro requested to close the feature and request their approval before proceeding to any work - not tearing down the feature as of now.
4. All builders on Metro Vancouver land will be required to be affiliated with NSMBA.

b. District of North Van

i. Boogie Nights update

1. DNV had some concerns and requested changes - Hip gap jump was in the same line as the black line, DNV requested that the double black line requires a different line - builders agreed to the changes.
2. Trail closed on the Friday - work started on the Saturday.
3. Consumption of alcoholic beverages on trail was discussed.

ii. Independent builders

1. DNV's risk management department wants to require that independent builders hold the same liability insurance that NSMBA holds.
2. Would lead to independent builders being included under NSMBA umbrella or having to manage their own liability insurance.
3. This will be a conversation coming up - DNV started contacting the builders.

Operational Updates

1. Canada Summer Jobs

- a. Trail Crew full 16 weeks of funding, content creator/communications only 7 weeks approved
- b. NSMBA will cover the additional 9 weeks of salary for content creator/communications to be able to provide a 16 week contract (360 hours x \$18/hr = \$6,480) and request a review for more funding.

Moved: Cooper Quinn Seconded: Katherine Enns
Approved by the whole board.

2. Finance

- a. Old bank account needs to be closed.
- b. Budget: revenue and expenses on target.
- c. Membership is down.

Strategic Plan

Andrea - Presented public facing documents of Strategic Plan and resquested feedback on graphic design.

Deanne - Presented and went through the draft Operational Plan on trello.

1. Board will be acting as consultant to guide actions and priorities
2. Hiring new staff will be considered to support ED

For reference, copy of the Strategic Plan:

[Strategic Plan Document](#)

Directors & Committee Updates

1. Format of agenda and operational update (Ben)
 - a. Structure agenda around the 3 priorities and actions from Strategic Plan
2. Events calendar (Ben)
 - a. Needs to be updated to be more user friendly and make trail days & other events visible.
 - b. Website will be updated.
3. Trails for All update (Ben / Deanne)
 - a. Tseil-Waututh Program: Meet and greet happened at the school with Deanne and Brent.
 - b. School got grant money for students to attend trail days and get paid for it.
4. Fivers (Vanessa / Jackie)
 - a. We will be opening 100 spots for the season pass
 - b. Categories - Trails for All
 - c. Colour the Trails - Hold spots for the Untamed Racing Team

Meeting adjourned 9:42 PM by James Nadel

Next meeting: **June 7th, 2022 - 7pm**