Submit your volunteer hours please: https://www.cognitoforms.com/NSMBA1/Hours

BOARD OF DIRECTORS MEETING

April 21, 2025

6:30pm to 8:00pm

Our Vision: Trails for all, trails forever.

Our Mission: We are a volunteer-driven non-profit organization dedicated to caring for a sustainable trail network within the community.

Board Members

Meeting Chair: Steve Lionais

Meeting Secretary: Jeff Taylor

Directors Present: Nara, Brent, Mike, Steve, Jeff, Rachid, Rob, Raj (virtually)

Staff Present: Cynthia

Regrets: Eleri, Anjulie

Proceedings

Called to order at: 6:48

Approval of Agenda

Moved by: Brent

Seconded by: Mike

www.nsmba.ca/board-meeting-minutes

Agenda

Maximum 90 minutes

1. Approval of Minutes (5 mins)
2. Offline Updates (15 mins for any discussion)
3. How Are We Doing Checkin (30 mins)
4. In Camera (15 minutes)

A. Approval of Minutes (Max 5 minutes)

04. Directors Agenda/minutes - March 31 2026 **Moved:** Brent **Seconded:** Rachid

Approved minutes are available by request. The NSMBA publishes a quarterly summary.

www.nsmba.ca/board-meeting-minutes

B. Offline Updates (Max 15 minutes)

Any updates from committees or staff that can be referenced offline should be linked here. If there's anything that needs to be discussed, please flag it under here.

A. Monthly ED Update: ED Report - March 2026

Discussion Point: The Board discussed the ED report, including current membership initiative and the community survey initiative and the preliminary results thereof.

B. Trail Committee
   a. Five Trail Strategy Talking Points
      i. In preparation for the Open House, please review https://docs.google.com/document/d/1lxPOqs7gVN7KK8mdzYo-ACw87d5vBTRcFV-ztGnDJOw/edit?usp=sharing

      Discussion Point: The Board discussed the philosophy behind the First Nations Engagement Guide and directors were asked to review and provide comments on the Engagement Guide

   b. First Nations Engagement Guide - DRAFT
      i. Please review and be prepared to discuss https://docs.google.com/document/d/1jhRPOxulo2MSPbUKS507ERYlDgKU0dCqgwkw1GCErD0/edit?usp=sharing

      Discussion Point: The Board discussed the philosophy behind the First Nations Engagement Guide and directors were asked to review and provide comments on the Engagement Guide

C. Board Ops
   a. Process frameworks for change of directors and email account deactivation are being prepared
   b. Committee meeting to discuss AGM planning, bylaws and best practice guides scheduled for early May

   Action Item: The Board discussed the historical AGM planning process, including certain scheduling difficulties associated therewith. Rachid and Jeff were asked to look into potential impacts of holding the next AGM in early 2027 and whether moving the AGM, and/or the NSMBA's fiscal year end, could cause any issues from a CRA/charitable status perspective.

D. Community Impact & Engagement & Events
    a. In the process of developing a draft volunteer framework.
    b. Received a volunteer request from a past UN employee - meeting with him next week to see how he can contribute to the committee.

    Discussion Point: The Board discussed the current composition of the Events Committee, including whether additional resources were needed. The Committee may look to recruit additional resources from the NSMBA membership.

E. Fundraising Committee
    a. We met yesterday and agreed to add more space for comments on the CRM
    b. Will finish the review and start reaching out in a weeks time
    c. Board/staff to use this CRM when approaching potential donors/partners

F. Finance
    a.

C. Check-in: How Are We Doing? (Max 30 Minutes)

A. I'm curious to hear what everyone thinks about how we're functioning as a board. Are there things we can do better? Is there anything you're particularly proud of?
    a. Are our goals clear? (2026 Operational Goals for reference)
    b. Are there ways we can improve support for the ED Role?
    c. Are we delivering value to the organization?
    d. Are our meetings useful and is the frequency appropriate?

B. For reference, we kicked off the year with a review of last year and what we should focus on. See here to review the minutes under Section E.

    Discussion Point: The Board and the ED discussed current operations, organization capacities, goal and progress tracking, and organization and board level effectiveness. A discussion ensued regarding the current NSMBA strategic plan and the strategic plan update/renewal process. A discussion also ensued regarding director and staff involvement in NSMBA events.

Adjournment of Meeting at: 8:10 pm.

Next Meeting: May 19, 2026 (Third Tuesday of the month)