Submit your volunteer hours please: https://www.cognitoforms.com/NSMBA1/Hours

BOARD OF DIRECTORS MEETING

October 27, 2026

6:30pm to 8:00pm

Our Vision: Trails for all, trails forever.

Our Mission: We are a volunteer-driven non-profit organization dedicated to caring for a sustainable trail network within the community.

Board Members

Meeting Chair: Steve Lionais

Meeting Secretary: Rob Donovan

Directors Present: Steve Lionais, Anjulie Latta, Mike Nelson, Rachid Nayel, Rob Donovan, Jeff Taylor, Eleri Harris, Brent Nichols

Staff Present: Cynthia Young

Regrets: Nara Henderson, Raj Brar,

Proceedings

Called to order at: 6:47

Approval of Agenda

Moved by: Anjulie

Seconded by: Rachid

www.nsmba.ca/board-meeting-minutes

Agenda

Maximum 90 minutes

1. Approval of Minutes (5 mins)
2. Offline Updates (15 mins for any discussion)
3. Board Recruitment (30 mins)
4. AGM Prep (15 mins)
5. In Camera (15 minutes)

A. Approval of Minutes (Max 5 minutes)

09. Directors Agenda/minutes - Sept 22 2026 **Moved:** Steve **Seconded:** Rachid

Approved minutes are available by request. The NSMBA publishes a quarterly summary.

www.nsmba.ca/board-meeting-minutes

B. Offline Updates (Max 15 minutes)

Any updates from committees or staff that can be referenced offline should be linked here. If there's anything that needs to be discussed, please flag it under here.

A. Monthly ED Update:
   - ED Report - September 2026

B. Trail Committee
   - Strategy Doc
     - Incorporated Board feedback and suggestions into the Trail Strategy document following the last Board meeting.
     - Held a subsequent Trails Working Group meeting to refine and clarify strategic language and priorities.
     - Now shifting focus toward communicating the strategy to membership and land managers.
   - Upcoming Milestones
     - November 3 - Trails Working Group: Confirm high-level talking points for the AGM presentation.
     - November 17 - Board Meeting: Share a more developed AGM presentation for Board review and feedback.
     - November 26 - AGM: Present the Trail Strategy's direction and key priorities to membership. Gather and consider feedback before finalizing the strategy.
     - January 14, 2027 - Land Manager Steering Committee: Present the finalized Trail Strategy to land managers from across the North Shore.

C. Board Ops
   - Review Amended & Restated Bylaws proposed for approval at AGM: Amended and Restated Bylaws (NSMBA) v1.docx
   - Notice of meeting needs to go out by November 5th. Group to review by November 4th.

D. Fundraising Committee: Planned Giving Document and Investment Policy for board consideration:
   - Review proposed Planned Giving Document. Add comments in advance of the meeting. To be reviewed for next meeting
   - Review proposed NSMBA Investment Policy. Add comments in advance of the meeting. Vote to adopt policy. To be reviewed for next meeting

E. Finance
    - Rachid to present the 2026/2027 draft budget at the meeting on behalf of the finance committee.

C. Board Recruitment for 2026/27 (Max 30 Mins)

It is time to start the recruitment process so we have enough time for vetting in advance of the AGM in November. See current skill matrix. Job applications are open here.

A. Update on candidate pool.
    a. Deadline for applications (extended to) Oct 30
    b. Interviews & screening Oct 24-Nov 8
    c. Committee to confirm how many new directors are to be selected for the board at the AGM
    d. Comms to membership on preferred candidates will be sent

D. AGM Prep (15 Mins Max)

AGM is scheduled for November 26, 2026.

A. Agreed on the following:
    a. Concession/merch stand again, potential 50/50 draw (license in progress)
    b. Open with a positive speech
    c. Appoint a secretary.
    d. Table financial statements
    e. Elect Directors
    f. Appoint Auditor
    g. Presentation will be expected again, could shorten relative to LY (2026 highlights - what's new)
    h. Community feedback/questions:
        i. Request questions be submitted in advance, along with name
        ii. Ask for additional questions in the room
        iii. Cap the time.
B. Are there any modifications to voting procedures to be considered?
    a. See above
C. Set committee/responsibilities to prep & organize
    a. Jobs to be done:
        i. Merch/concession Anjulie Latta Nara Henderson
        ii. Script prep Jeff Taylor
        iii. Livestream meeting setup (Cynthia Checking with Ben)
        iv. Online voting (Done through Member 365/Gareth)
        v. 50/50 (Gareth)

E. In Camera (Max 15 Minutes)

Adjournment of Meeting at: 8:29pm